**BURWELL PUBLIC SCHOOLS**

**DISTRICT 100 BOARD OF EDUCATION**

**SPECIAL BOARD MEETING**

**DECEMBER 30, 2019 – 6:00 P.M.**

The meeting was called to order by President Ballagh at 6:07 p.m. Board members present were Ballagh, Dobbins, Plock, Smith and Snyder. Wilson was absent. Superintendent Max and Principal Drake were present. Ballagh made note of the Open Meetings Law posting. Approximately 8 guests were present in the audience.

Motion by Dobbins, second by Smith to approve the Agenda as presented. Carried 5-0. Voting aye: Ballagh, Dobbins, Plock, Smith and Snyder . Voting nay: none. Absent and not voting: Wilson.

Discussion Items on the agenda:

1. Line of Credit from Great Western Bank.
	1. Gave a summary of the last three weeks and what has happened to our line of credit during the renewal process.
2. Developing a financial plan to overcome the monthly shortfalls we have with cash flow and eliminate line of credit.
	1. Form a Committee made up of 2 Elementary teachers, 2 High School teachers, 3 administrators and 3 school board members to look at every angle at raising revenues and cutting expenditures.
3. The committee plans on meeting after the January 13th board meeting. In the meantime the committee will be formed and avenues for the plan will be discussed and brought back to the board as a whole.
4. Superintendent Darrin Max will look into refinancing the Special Building Fund.
5. Discuss having Carl Dietz and Matt Fisher from Education Finance Assistance Support and Training Group talk to the board and give an outside perspective of how to work more efficient. This group will also help with our plan for cash flow and building our cash reserve. The board has agreed to have Carl Dietz come to our next regular board meeting and talk to us.
6. The teachers in attendance offered their help and support in developing the plan.

Motion by Dobbins, second by Smith to approve Superintendent Darrin Max to search for other financial groups to help us meet our cash flow needs. Carried 5-0. Voting aye: Ballagh, Dobbins, Plock, Smith and Snyder. Voting nay: none. Absent and not voting: Wilson.

The next regular meeting will be held Monday, January 13, 2020 at 1:00 p.m. Location will be determined.

Motion by Smith, second by Snyder to adjourn at 7:50 p.m. Carried 5-0. Voting aye: Ballagh, Dobbins, Plock, Smith and Snyder and Voting nay: none. Absent and not voting: Wilson.

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 Randall Dobbins, Secretary